



## **Tuition Agreement for 2020/2021 School Year**

### **Payment Terms & Conditions**

- All fees and payments are non-refundable. If for any reason, outside of our control, we are unable to open, all payments are non-refundable. This includes closures due to the coronavirus and any other public health crisis or emergency. The only exception is for those parents that have paid for the entire school year. In that case, we will be issuing partial refunds. The last month's payment and the current month will not be refunded.
- Tuition is calculated for the academic school year and is divided into 10 equal payments.
- Tuition payments must be paid in advance on or before the first day of class each month.
- Tuition payments can be made paid via cash, check, via bank transfer through Brightwheel, or credit card through Brightwheel.
- If payments are made via credit card, the parent will pay all of the credit card fees.
- Any account not paid in full 10 days past the due date will be charged a \$50.00 late payment fee on the following month's invoice.
- Returned checks or bank transfers are subject to a \$50 handling fee.
- If you choose to withdraw your child early for any reason the registration fee and any payments already made are nonrefundable.
- If you choose to withdraw your child early for any reason a 30-day written notification is required by the first of the month prior to the month the withdrawal will occur. During those 30 days, you

are still responsible for tuition regardless of whether or not your child attends school.

- Tuition credit is not given due to student illness, holidays, vacations or missed absences.
- Tuition credit is not given due to weather or power closures, closures due to a public health crisis or other emergencies outside of our control and will not be made up.
- Tuition will be due during a temporary closure due to a confirmed or suspected case of COVID.
- If we are forced to close due to King County moving back into Phase 1 or 1.5., tuition statements will be issued for the following month. If needed, we will work with families on a case by case basis. In this scenario we will not be issuing any refunds for tuition already paid. The only exception is for those parents that have paid for the entire school year. In that case, we will be issuing partial refunds. The last month's payment and the current month will not be refunded. As a small business this is the only way we can plan for the school year and sustain The Little Farm Preschool during this pandemic.
- We generally follow the Tahoma School District Calendar. All school holidays and school vacations are listed in our 2020/2021 calendar which can be found in the parent handbook.

**Tuition Schedule & Payment Terms Acceptance**

By signing this document, I understand that I am reserving a spot for my child \_\_\_\_\_ for the entire 2020/2021 school year. I have read and agree to all of the terms and conditions outlined in this tuition agreement.

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Parent Name

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Parent Signature

Date

Child(ren) Names: \_\_\_\_\_

